

AUDIT AND GOVERNANCE COMMITTEE – WORK PROGRAMME (as at 13/11/20)

Issue	Details	Report Author	Meeting at which will be reported
November			
Annual Governance Statement 2019/20 To present the Annual Governance Statement 2019/20 for consideration and approval.		Tracy Bingham, Head of Finance	24 November 2020
Annual Statement of Accounts 2019/20 For the committee to consider and approve the Annual Statement of Accounts for 2019/20.		Tracy Bingham, Head of Finance	24 November 2020
Report to those charged with Governance 2019/20 To consider the External Auditor's Report to those charged with Governance 2019/20.		Tracy Bingham, Head of Finance	24 November 2020
January			
External Audit Plan To approve the External Audit Plan		Tracy Bingham, Head of Finance	20 January 2021
External Audit Progress Report To provide Committee members with the external auditors progress report.		Tracy Bingham, Head of Finance	20 January 2021
Annual Audit Letter To report the receipt of the Annual Audit Letter.		Tracy Bingham, Head of Finance	20 January 2021
Internal Audit Progress report		Lisa Marron	20 January 2021
Corporate Risk Update		Andy Barton, Strategic Director of Housing and Customer Services	20 January 2021

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Committee for Standards in Public Life - Best Practice Recommendations Update		Elizabeth Warhurst, Head of Legal and Commercial Services	20 January 2021
Update on Status of Implementation Annual Governance Statement Improvements		Tracy Bingham, Head of Finance	20 January 2021
Treasury Management Activity Report April 2020 to December 2020 To inform Members of the council's Treasury Management activity undertaken during the period April 2020 – December 2020.		Anna Wright	20 January 2021
Standards and Ethics - Quarter 3 Report		Elizabeth Warhurst, Head of Legal and Commercial Services	20 January 2021
April			
Internal Audit Progress Report		Lisa Marron	21 April 2021
Internal Audit 2021/22 Annual Audit Plan.		Lisa Marron	21 April 2021
Treasury Management Stewardship Report 2020/21 To inform Members of the Council's Treasury Management activity undertaken for the financial year 2020/21.		Anna Wright	21 April 2021
Accounting Policies and Materiality 2020/21 To review and approve the accounting policies and materiality levels for the 2020/21 financial		Anna Wright	21 April 2021

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statements.			
Annual Report on Grants and Claims To note the Annual Report on grants and claims for		Tracy Bingham, Head of Finance	21 April 2021
Corporate Risk Update		Andy Barton, Strategic Director of Housing and Customer Services	21 April 2021
Update on Status of Implementation Annual Governance Statement Improvements		Tracy Bingham, Head of Finance	21 April 2021
Standards and Ethics - Quarter 4 Report		Elizabeth Warhurst, Head of Legal and Commercial Services	21 April 2021
Corporate Governance Policies - Annual Review		Elizabeth Warhurst, Head of Legal and Commercial Services	21 April 2021
Draft Member Conduct Annual Report		Elizabeth Warhurst, Head of Legal and Commercial Services	21 April 2021